

# POSITION: MAINTENANCE DIRECTOR



## Summary

Butler Springs Christian Camp is seeking someone to fulfill the position of Maintenance Director. The Maintenance Director will be working in tandem with the Facilities Director as a team to fulfill responsibilities. The Maintenance director will be directly responsible to the Executive Director.

## Qualifications

The Maintenance Director must be a recognized and committed follower of Jesus Christ and an immersed member of a Christian Church/Church of Christ affiliated with the Restoration Movement.

The Maintenance Director must have demonstrable leadership and management skills including the ability to oversee staff, influence constituencies, and work with others to develop and realize a vision for the continuing health of the camp.

The Maintenance Director needs to be self-motivated and have a proven ability to take initiative when appropriate as well as have an attitude of excellence.

The Maintenance Director should be sufficiently skilled to address and oversee basic facility maintenance, emergency situations, and repairs.

The Maintenance Director must be flexible to work in other areas of the camp when needed and able.

## Physical Requirements

Physically able to perform duties as outlined in the job description.

## He shall be responsible for:

- A. All preventative maintenance of: Equipment (machinery, vehicles, tools, etc.); Buildings (structural, electrical, plumbing, etc.)
- B. Emergency repairs (may require immediate response/action)
- C. General repairs, replacement, troubleshooting, etc. of camp equipment, facilities, and property.
- D. Oversee maintenance, cleaning and development of camp facilities and grounds.
- E. Schedule, contract, or recruit maintenance and repairs outside of skill level.
- F. Oversee the remodel and construction of camp facilities.
- G. Assist in organizing projects for volunteer teams and summer staff.
- H. Oversee compliance requirements and permits on state and federal level.
- I. Record and regularly update any maintenance records.

In addition, he is encouraged to take the initiative in scheduling his own work and assist in making suggestions for the betterment of the campus.

He shall accept the responsibility of the supervision of volunteer and/or paid summer staff employees when assigned to him. He is to be consulted in the hiring of summer staff workers who may be under his supervision.

## Salary / Vacation

Very competitive and dependent upon skills and previous experience. Paid vacation days are negotiable.

## Housing

Housing options are available on campus. Housing options are negotiable.

## Target Date

Before summer of 2024

## Questions and/or Resumes, please submit to:

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